



**Inspection for Law College for the Purpose of Grant of Affiliation
For the Academic Session 2024-2025**

Name of the College: _____ Address: _____

Application for grant of affiliation of LL. B 5-years Programme under Annual System Date of Visit _____ at _____ : AM

Requirement(s)	Status	Remarks
U/R 24 Pakistan Bar Council Legal Education Rules, 2015(PBCLER, 2015) and U/R 1 of IUB Statutes for Affiliation of Law Colleges, 2002 read with Section 2(9) of Companies Act, 2017 - Does the Law College exist as a body corporate?		
IUB Affiliation Rule 6(1) of 2002 –Does the Law College have 3K3M (12,000 square foot) land area?		
Does the Law College have a separate and independent building?		
U/R 25(ii)PBCLER, 2015	Does the Law College have 10 Class Rooms?	
	Does the Law College have a Common Room?	
	Does the Law College have a Ladies Room?	
	Does the Law College have a Committee Room?	
	Does the Law College have a Meeting Hall?	
	Does the Law College have a Staff Room?	
	Does the Law College have a Law Moot Room?	
U/R 25(iii)PBCLER, 2015	Does the Law College have a Canteen?	
	Does the Law College have toilets for Staff?	
	Does the Law College have toilets for students?	
	Does the Law College have First Aid Facility?	
IUB Affiliation Rule 19 of 2002 - Does the Law College have a Medical Officer?		
U/R 25(iv)PBCLER, 2015	Does the Law College have its website?	
	Website shows status of students & attendance	
	Status of students & attendance sent to IUB/PBC	
U/R 28PBCLER, 2015	Attendance sent to IUB/PBC by 15 th of every month	
	Does Notice Board show attendance of students?	
U/R 30PBCLER, 2015	Does the college offer fee concession to students?	
U/R 26PBCLER, 2015	Lectures delivered in a class per subject?	
U/R 33PBCLER, 2015	Does the college have a governing body?	
	Does the governing body include a Judge of High Court nominated by the University Syndicate?	

	Requirement(s)	Status	Remarks
U/R 35PBCLER, 2015	Does the college have a Bank Account?		
	Does the college conduct its financial activities through bank? (i.e. payment of salary to its staff and faculty, payment of dues by the students, purchase of stationary or furniture, etc.)		
	Does the college conduct Audit of its accounts by a registered Chartered Accountant annually?		
U/R 8PBCLER, 2015	Does the college library have 5000 text books and Statutes (Federal & Provincial)		
	Were the books worth Rs. 5 lacs acquired initially?		
	Were the books worth Rs. 50,000 added annually?		
	Does the college lend books to 20% of total number of students?		
	Does the college subscribe two foreign law journals? 1. _____ 2. _____		
	Does the college subscribe one complete set of local/national law journal? 1. _____ 2. _____ 3. _____ 4. _____		
	Does the college have 50 computers for students?		
	Does the college have internet facility?		
IUB Affiliation Rule 20 of 2002 – Have the college established a book bank?			
U/Para 7– 2019 SCMR 389			
Does the college have 5 permanent faculty members (LLM with 5 years exp.)? or Does the college have 5 permanent faculty members (LLB with 10 years exp.)?			
Does the college have 5 visiting faculty members (LLB with 5 years exp.)?			
U/Para 7– 2019 SCMR 389 – Qualification of Principal of the Law College Whether the Principal is a Ph. D in Law with 8 years' experience? or Whether the Principal is an LL. M with 15 years' experience? or Whether the Principal is a retired District & Session Judge with 5 years' service?			

Requirement(s)	Status	Remarks
IUB Affiliation Rule 21 of 2002 – Does the college have a librarian possessing Master degree in Library Science?		
Is the Librarian being paid according to prescribed Government scales?		
IUB Affiliation Rule 3 of 2002 – Title of property acquired within 6 years?		
IUB Affiliation Rule 7 of 2002 – Fund established by depositing Rs. 2 lacs?		
IUB Affiliation Rule 18 of 2002 – What is the academic session of the college?		
Were the classes being conducted at the time of inspection?		
Have the college enacted any rules to conduct its activities?		
Does the college provide photo copy facility?		
Does the college subscribe at least 10 newspapers?		
Does the college conduct Seminars?		
Does the college have its prospectus?		
Does the college have fee structure?		
Does the college pay income tax?		
Does the college have any playground?		
Does the college have sufficient security arrangement?		
Does the college have generator facility?		
Does the college provide sufficient parking facility?		
Does the college maintain record of incoming/outgoing mail, etc.?		
What is the working capital of the college?		
Does the college maintain any balance sheet showing the investment and profit/loss on monthly/annually basis?		